

RISK ASSESSMENT



Risk Evaluation Matrix			LIKELIHOOD			
			VERY LIKELY	LIKELY	UNLIKELY	VERY UN- LIKELY
			X4	X3	X2	X1
R I S K	DEATH OR PERMANENT DISABILITY	X4	16	12	8	4
	LONG TERM INJURY OR ILLNESS	X3	12	9	6	3
	MEDICAL ATTENTION OR DAYS OFF	X2	8	6	4	2
	FIRST AID NEEDED	X1	4	3	2	1

Organisation: Norwich Canoe Club

Location/Activity: Travelling by Road Transport at home and abroad

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What are the hazards? (List <u>significant</u> hazards)	Who might be harmed?	How they might be harmed	Risk Value (1-16)	What we are already doing? (Current Controls)	Action by whom?	Action by when?	Done
Driving	Drivers and Passenger	Road Traffic Accident		<ul style="list-style-type: none"> • Drivers to have current UK Driving Licenses • Licenses to be clean if possible but with maximum 6 points • All persons to wear seatbelts • Driving to be shared to prevent tiredness. Ideally a max of 2 hours driving per driver • Vehicle to be maintained in accordance with manufacturers requirement. • Fuel levels to be maintained throughout journey – advised to not drop below 25% 			
Towing Trailer / roof rack loads	Drivers and passenger, members of public and other road users	Accident on the road due to trailer collision or loss of load		<ul style="list-style-type: none"> • Trailer check to be carried out prior to departure. • Trailer to be of appropriate size and weight for towing vehicle. • Trailer to be maintained in accordance with manufacturer's instructions • Trailer load to be secured using appropriate straps and checked by a competent individual prior to departure (Driver) • Roof rack loads to be checked and secured by competent person 			

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Breakdown / vehicle failure	Drivers / Passengers / other road users			<ul style="list-style-type: none"> • Drivers to be familiar with the road law requirements of the country • Emergency equipment to be carried including Hi Viz jackets, warning triangle • Vehicle MOT to be in date • All persons to dismount vehicle and make way to a place of safety in event of breakdown • Pre departure vehicle check to be carried out • Driver to be familiarized with the vehicle prior to departure • Pre departure route planning to be undertaken • First Aid Kit to be carried • Emergency numbers for each county to be carried https://www.government.nl/topics/emergency-number-112 • Mobile Phone and appropriate chargers to be carried 			
Vehicle Fire	Drivers / Passengers / other road users	Burn / Smoke Inhalation / struck by flying object		<ul style="list-style-type: none"> • Dry Powder Extinguisher to be carried • Correct servicing and in test date check to be carried out on extinguisher prior to departure • Drivers and passengers to be instructed that only small fires are to be tackled. Priority must always be to exit the vehicle and make way to a place of safety. • Mobile phone to be carried • Appropriate emergency numbers to be known 			

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Road Traffic Accident.	Drivers / Passengers / other road users	Injury due to impact		<ul style="list-style-type: none"> • Emergency contact details list held by coaches. A copy to be held by a nominated individual in UK who can inform relevant parties in the event of an incident. This frees up the coaches to deal with the situation. • Mobile phones to be carried • Appropriate emergency numbers to be known • Coaches / Leaders / Drivers to hold current First Aid qualifications 			
Weather	Drivers / Passengers / other road users	Accident / stranded / injury due to poor weather		<ul style="list-style-type: none"> • Check of predicted weather conditions to be carried out prior to departure • Appropriate warning triangles to be carried • Appropriate snow equipment to be carried including snow chains / snow shovel if appropriate • All personnel will carry appropriate clothing • Sufficient food / drink to be carried • Mobile phones to be carried • Appropriate emergency numbers to be carried • Fuel levels to be maintained throughout and advised to not drop below 15% 			

DO THE ABOVE CONTROL MEASURES ADEQUATELY REDUCE THE RISKS?

YES/~~NO~~?

Coach:

Date: 05/12/22