



**Norwich Canoe Club
Committee Meeting
Wednesday 6th March 24**

Present:

Sarah Walker- Chair ()
Matt Parkes- Vice Chair (MP)
Megan Broadey- Secretary (MB)
Julie Bie- Adult Rep (JB)
Adam Want- Sprint Rep (AdW)
Matt Lodge- Marathon Rep (ML)
Aaron Widdows- Treasurer (AW)
Estelle Widdows- Junior Rep (EW)
Tammy Edwards- Membership (TE)
Alex Booth- Social (AB)
Suzanne De Bruijn- Coach (SDB)
Tim Scott- Coach ()

Apologies:

Jo Davis

Anna Carrington

John Frankland

Stephen Mableson

Dyson Pendle

Shaun Cook

Previous minutes agreed.**No matters arising from previous minutes.****Action log updated.****Coaches Report : Suzanne**

- Can I do 1-1 coaching if members are happy to pay?
- Don't normally do that, as we can't run self-employed through WBH. What do others think?
- Why does the member want 1-1 coaching?
- They could do another course?
- Could we create an advanced course?
- An Intermediate or advanced course is a good idea, especially as the beginner course has been shortened.
- Did the member want 1-1 or would they be happy in a small group.
- Either.
 - We can prepare to offer a developer course, which would be at Suzanne's hourly rate (with AW advice)- we can then advertise it to the membership.
 - This could be run in small groups 3-4 people.
 - Can you work on cost?
- Yes.

Action AW.

- We can use the developer course later in the summer to support beginner courses. Suzanne can you put together a rough itinerary for the course?
- It needs to be based on the needs and wants of those attending.
- We will need a basic structure to advertise it. **ACTION SDB.**

Coaches Report- Tim

- Shaun is doing some talks, will be good for potential sponsorship opportunities.
 - Might be able to find more groups like that.
 - With BREAK coming here what do we get out of it?
 - It's a free trial day, maybe in May half-term.
 - Aware we won't be able to take photos of the day, but we can say we ran a session with them for our socials/newsletter/
 - Can we check to see if we can use them for publicity even with no photos.
 - I will check. **ACTION TS .**
 - They do have a budget for these things, so we may get a donation.
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- SUP Wroxham club, has 17 members but they decided not to join for £300 per year. Leader of the SUP club is keen on finding a way of working with us in terms of running SUP races here. A few may want to train with us, and we could train with them.
 - would they want to do a SUP race at the Norwich Hasler?
 - There's another race going on at the same time, that keen people will attend. But could they race in Div 9? **ACTION ML.**
 - They don't want their own start line, they want to be part of the races.
 - Would be good for publicity too.
 - What else has the club/leader offered?
 - Coaching, race entries, running womens only day. They have expertise but no money.
 - Will have to think of what we could do, as reciprocal things are good but it takes a lot of voluntary effort from Tim.
 - It's better for the members though.
 - It can grow, everything revolves around the leader so he might encourage more SUP members to join. He is keen to be involved. Could get him to do a talk?
 - Could he bring some SUPS for people to try?
 - They will be racing ones.
 - Could be a fun thing for our members to try?
 - Shall we offer them the 2 free sessions? June/August?

- Would run them sooner- It's BC insurance that says 4 sessions but we offer 2 usually.

Committee agreed- move forward.

BUCS

- Courses are problematic, buoys are missing etc. The course might not be as pristine as last year. This year we are replacing the clips, Dyson bought stainless steel shackles and clips so it's left in better condition.

- We have more entries than last year.
- Still missing volunteers.
- Where do you need volunteers? Keen to support to make this successful.
- Need people during the day and week as that's when the centre is open for us to make changes. Need someone who can drive a motorboat.
- How many days, and how many people?
- Friday morning and afternoon. Next week time is limited- Dysons available Mon&Wed but that is not enough time.
- Post on FB to see if anyone can support Clifford.
- I can help this Friday.
- I will be there in the AM.
- Can we pay for the centre to be open?

NO.

- I can support Monday afternoon.
- Need to move weigh to where they are needed- need 3 people Friday.
- Need to put something out to members about volunteering. **Action MB.**

- Need to help ensure WBH makes a little from BUCS as well as the showers/toile at the centre aren't available. So paddlers will use WBH.

We'll do volunteer vouchers to be used in Betty's bar- £4 per day?

- There are approximately 60 volunteers.
- As a volunteer I don't expect food- an unnecessary expense.
- We need to offer something, it's a long day and people are volunteering from elsewhere. BC gave us £500 budget on food.
- Can print vouchers at work.
- With the BUCS logo?
- Yes. **Action AB.**

TIM and SUZANNE LEFT THE MEETING

Birthday Parties

- Idea of paddle parties, beginner course sort of thing 2 hour session. Not teaching like you would on a beginner course, but more fun and games based on the sessions at Holkham hall.
- What age are you thinking?
- 7+, can use the lighting boat . 6 people per coach so that would decide the numbers. They would run whenever the club was open, after school in summer or on Saturday afternoons. Need to be run alongside a coach is the only thing.

Committee agreed good idea.

- We did originally say we wouldn't do the same things as Whitlingham Adventure- someone will know what we can and can't do.
- Le check with Whitlingham. **ACTION . Complete Whitlingham Adventure will be running birthday parties so anything NCC does will be for members and their friends only.**
- Estelle can create a draft/idea poster, Anna to support.
- Agree to pay coaches to support this?

Committee agreed.

- If it's taking place on a weekend we don't pay coaches. **ADD TO NEXT COACHING MEETING to get their though on whether coaches should be paid if a birthday party is at a weekend.**
- Will it be a bring your own food event?
- Could use the BBQ.

ESTELLE LEFT THE MEETING

Finance

- Quiet in expenditure, except the courses we've just paid for £1440.
 - Income is spread again, annual payments across the year.
 - Norwich School paid £1700.
 - Need to understand what is happening with the marketing course. **ACTION AC- Carried forward from last meeting.**
 - Waiting for payment from member for Portugal sponsorship £200.
 - Possible surplus from Portugal trip.
 - Course income should increase from late spring.
- No bookings at the moment.
- None for Easter?
- Correct, Suzanne has been going into schools but no takers. She is being proactive.

- Are there any posters up.
- 3-4 weeks ago they all went up.
- Could we share it onto community pages? **ACTION AB.**

- Had email re BC affiliation. **ACTION MB.**

- Forecast is done, as it stands we will have a deficit of £17k. £12k is depreciation, cash deficit is £5500
 - Spoke to Dyson about the boats that don't get used. I think we could cover the deficit.
 - Coaches need to discuss that, need to make sure we have some xxxl boats .
 - We have other boats of those sizes. Dyson was happy with the idea and at the coaching meeting it was agreed the green boats will be kept.
- ACTION MB TO Put this on to the coaching agenda. .**

- Membership fee estimate, takes into account some people who haven't paid and some new members joining.
- 11 members have not renewed, 4 haven't paid anything or filled in a form. Some people have given a reason for leaving others haven't.
- We won't end up with the forecast number. Dyson said put £1000 for boat repairs but it's going to be more.
- At the last coaching meeting it was discussed that Fab K4 might not be able to be fixed.
- What's wrong with it?
- A big hole.
- Need to get a quote for that. Maybe take it to Nottingham Regatta for Kirton to fix?

ACTION AdW

Membership Proposal

- Regarding part year membership, a document was sent round to the committee.
 - Yes, but no boat storage.
- Correct- no boat storage and upfront payment. 7 months membership + 20%.
- How do we implement this? Does it need to go to the AGM? Might be worth us reconsidering the set up of family discount etc. Would then be good to implement the direct debit scheme.
- If we agree on it, it can be advertised. It's the 1st April-October.
- Not sure if as a committee we can decide this.
- Need to involve members. I think we can decide as a committee but I wouldn't want to. Good to get members' opinions..

- It's not going to make us a loss, as if you're paying for 7 months you are paying more per month than other members. And no boat storage. It's an opportunity to pick up fair weather paddlers, and it won't appeal to those who have their own boat.
- I think it'll attract more children to join the club. Dyson liked it as he thought we would get more U12.
- Can we do it in 2 payments ? If we get it in place this year for easter courses, we can trial it in the summer.
- We discussed this last year, what time of year does WBH ask us how many members we have?
- This doesn't have anything to do with membership numbers for WBH
- However they work it out they'll charge us what they have to.
- Agreed with Matt we need to ask members. Give them a vote.

ACTION TE.

Jan Alexander Race Performance Awards

Jan has emailed very kindly offering to do the PaddleUK Race Performance Awards Jan has some people interested. Jan has advised that she does not wish to be paid - Question to committee do you think we should be offering them for free?

An er no as this set a precedent and we cant offer things to non members for free if there is no chance of them becoming members.

- Is this the same award we decided not to do from Julie's recommendation?
- Possibly? They may need to pay boathouse charge im unsure.

Committee would like to note it thanks to Jan for coming forward and offering these awards.

ACTION AW to work with Jan on fee for offering the awards.

Van Hire

- £250 for 9 seater- 10 boa £30 each covering fuel, 15 boa £20.
- Put something out to members. Or is the point to offer it to encourage people to race?
- Post if on FB and send via email including the details. Need to check insurance. If you get enough interest book it.

ACTION ML and MB.

AOB-

Easter Egg Hunt-

- Shall we run an easter egg hunt on the 29th March?
- On water or on land?

- Not on water, need to be weary of where may need rescuing.
- Is it easier on land?
 - Keep it flexible, depending on the weather on the day. can support.
- Budget for eggs?
- £35?
 - What time?
- We can use the main room for lunch.
 - We can confirm in the next few days.
- Should we charge people?
- £1 for entry?

Committee agreed.

Other Purchases-

- Need to buy more straps, what is budget?
- No more than £50

Committee agreed.